

VALLEY STREAM UNION FREE SCHOOL DISTRICT THIRTY
BOARD OF EDUCATION REGULAR MEETING AGENDA
MONDAY, OCTOBER 26, 2009
SHAW AVENUE LIBRARY MEDIA CENTER, 8:00 P.M.

I. Call to Order

- A. Pledge of Allegiance

II. Superintendent's Report

- A. External Audit Report (Coughlin, Foundotos, Cullen & Danowski)
- B. Internal Audit Report (Nawrocki Smith)
- C. Strategic Planning Committee Update
- D. H1N1 Vaccinations
- D. Monthly Reports (attached)
- E. Other

III. Board President's Report

- A. Correspondence
- B. Other

IV. Public Comment

V. Approval of Minutes

A. Reading/Adoption of Minutes (see attachments)

- 1. Will the Board of Education dispense with the reading of the minutes as listed?

Work Session Meeting	September 14, 2009
Regular Meeting	September 21, 2009
Audit Committee Meeting	October 19, 2009
Work Session Meeting	October 19, 2009

- 2. Will the Board of Education accept as presented the minutes as listed?

Work Session Meeting	September 14, 2009
Regular Meeting	September 21, 2009
Audit Committee Meeting	October 19, 2009
Work Session Meeting	October 19, 2009

VI. Education Committee – New Business

A. Leave of Absence

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve Jessica Mitchell's request for an unpaid leave of absence for 11/25/09?

B. Leave of Absence

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve Sebnem Ozsirkinti's request for an unpaid leave of absence for health with no benefits, under §5.13 of the Agreement between the Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education beginning on or about 12/27/09 and ending on or about 02/22/10?

VI. Education Committee – New Business (continued)

C. Resignation

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept the Mary Mahoney’s letter of resignation as a (3) day contract substitute teacher at the Shaw Avenue School effective 10/27/09?

D. Appointments

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the following appointment as listed below?

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	<u>Salary</u>	<u>Probationary Term</u>
Stephanie Distler	General Music Teacher/Probationary	Shaw	10/27/09	MA, Step 1 \$64,632	3 years
Mary Mahoney	6th Gr. Classroom Teacher/Leave Replacement	Shaw	10/27/09 – 06/30/10	MA, Step 1 \$64,632	N/A

E. Long Term Per Diem Appointment

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the following long term per diem substitute teacher appointment, with no benefits, at the per diem rate of \$115 per day as listed below?

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective on or about-Ending on or about</u>
Celina Taylor	LT Per Diem Substitute Music Teacher	Forest Road/ Shaw Ave.	10/27/09 – 12/18/09

F. Mentor Assignments

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the appointment of the following faculty to serve as mentors to the following new teachers (mentees) during the 2009-2010 school year, not-to-exceed 60 hours per year (a minimum of 15 hours per semester) and in accordance with the negotiated contract and agreement between the Board of Education and the Valley Stream Teachers’ Association as indicated below?

<u>Mentor</u>	<u>New Teacher (Mentee)</u>
D. Cerrone	M. Mahoney
T. J. Adams	L. Kloc-Alberghini
S. Cooke	S. Distler

G. Clubs

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the attached list of additional clubs for the 2009-10 school year?

H. Club Revisions

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the attached list of club revisions? (resolution originally approved on August 24, 2009 - VI.n.)

VI. Education Committee – New Business (continued)

I. Club Revisions

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the attached list of club revisions? (resolution originally approved on September 21, 2009 - VI.b.)

J. Substitute Registry Personnel

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the per diem substitute registry personnel appointments as follows?

<u>Substitute Teacher</u>	<u>Beginning</u>	<u>Ending</u>
Katharine Sherman	10/27/09	06/30/10
Kelly Mahoney	10/27/09	06/30/10
Kimberly Braga	10/27/09	06/30/10
Rebecca Sorenson	10/27/09	06/30/10
Randy Berkun	10/27/09	06/30/10
Michel Zderko	10/27/09	06/30/10
Nichele Saunders	10/27/09	06/30/10
Kati Miano	10/27/09	06/30/10
Andrew Clarke	10/27/09	06/30/10
John Ignacio	10/27/09	06/30/10
Celina Taylor	10/27/09	06/30/10

K. Letter of Agreement

Upon the recommendation of the Superintendent of Schools, will the Board of Education retroactively approve the attached letter of agreement for Edward Cullen effective 07/01/09, with a salary of 165,000 for the 2009-10 school year?

L. Agreements

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the following side agreements between Valley Stream Union Free School District 30 and the Valley Stream Teachers' Association for the following?

<u>Agreement</u>	<u>Rate</u>	<u>Effective</u>	<u>Ending</u>
Translation Services	\$63.00 per page	10/27/09	06/30/10
Study Island	\$55.00 per hr.	02/23/10	06/30/10
Technology Committee	\$1,500.00 yearly stipend	07/01/09	06/30/10

M. Appointment– Technology Committee Co-Chairs

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the appointment of Ilissa Epstein and Theresa Donoghue as Elementary Technology Committee Co-Chairs effective for the 2009-10 school year at the annual rate of \$1,500 to be split equally between the two?

N. Committee for Special Education

Upon the recommendation of the Committee on Special Education, will the Board of Education provide programs and services for the following special education students as indicated?

VI. Education Committee – New Business (continued)

O. Committee for Preschool Special Education

Upon the recommendation of the Committee on Preschool Special Education, will the Board of Education provide programs and services for the following preschool special education students as indicated?

P. Subscription Membership

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize a subscription to the NCLB Compliance Insider publication for the Office of the Director of Curriculum and Instruction? (Please note that the cost of this subscription is \$224.00.)

Q. Psychology Student Interns

Upon the recommendation of the Superintendent of Schools will the Board of Education authorize the placement of the following student interns?

<u>University/Student</u>	<u>Assignment</u>	<u>Duration</u>
<u>St. John's University</u> Nazli Rodriguez	<u>Clear Stream Ave.</u> Jennifer Orellana, Psych.	2009-2010 school year
<u>Queens College</u> Tina Marie Santaniello	<u>Forest Road</u> Lauraine Casella, Psych.	2009-2010 school year

R. Student Participant Observers

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize placement of the following student participant observers?

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Hofstra University</u> Christine Tyrrell	<u>Shaw Ave.</u> Paul Farinacci, K-6 Art	Fall 2009, 20 hours
<u>SUNY Old Westbury</u> Rachel Rosenzweig	<u>Forest Road</u> Cathy Wood, Sp.Ed. <u>Shaw Ave.</u> Joyce Smithok, Gr. 2 (Inclusion)	Fall 2009, 20 hours
<u>SUNY Old Westbury</u> Lauren Badome	<u>Forest Road</u> Cathy Wood, Sp.Ed.	Fall 2009, 20 hours

S. Student Teacher

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize placement of the following student teacher?

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Valdosta State University</u> Lesley Anne Bovell	<u>Shaw Avenue</u> Patricia Phillips-Rice	01/11/10 – 04/30/10

VI. Education Committee – New Business (continued)

T. Student Nurse

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize placement of the following student nurse?

University/Student	School/Assignment	Duration
<u>St. Joseph’s College</u> Medjy Fontin	<u>Shaw Ave.</u> Susan Lombardo, R.N.	Wednesdays Fall 2009

U. Student Observers

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize placement of the following student observers?

University/Student	School/Assignment	Duration
<u>SUNY Old Westbury</u> Samantha Diaz	<u>Clear Stream Ave./WAKC</u> Mary Kay Ficarrota, Kgn.	Fall 2009, 20 hours
<u>St. John’s University</u> Allison Maxon	<u>Clear Stream Ave./WAKC</u> Sandra Aragona, Kgn. <u>Shaw Ave.</u> Jan Granger, Gr. 3 <u>Forest Road</u> Sherrie Lewis, Gr. 6	Fall 2009, 2 hours each placement
<u>Hofstra University</u> Julie Bass	<u>Shaw Ave.</u> Gloria Weeks, Resource Rm. Tr.	Fall 2009, 14 hours
<u>Hofstra University</u> Sophia Castleman	<u>Clear Stream Ave.</u> Patricia Serio, Resource Rm. Tr.	Fall 2009, 14 hours
<u>Hofstra University</u> Lauren Moser	<u>Forest Road</u> Lisa Freisem, Sp.Ed.	Fall 2009, 15 hours
<u>Touro College</u> Ivy Lesser	<u>Forest Road</u> Ellen Fitzgerald, Grade 3 Taya Kelly, Grade 3	Fall 2009, 50 hours

VI. Education Committee – New Business (continued)

V. Board of Education Policies, Regulations and Exhibits

Will the Board of Education accept and approve for the first public reading of the following board policies, regulations and exhibits?

<u>Policy #</u>	
0000	Mission Statement and Vision
0100	Equal Opportunity
0110	Sexual Harassment
0110-R	Sexual Harassment Regulation
0110-E.1	Sexual Harassment Formal Complaint Form
0110-E.2	Sexual Harassment Complaint – Appeal Form
0150	HIV/AIDS
0200	School District Goals and Objectives
0300	Accountability
0310	Board Self-Evaluation
0320	Evaluation of the Superintendent
1000	Community Relations Goals

VII. Business – New Business

A. Civil Service Appointments

Upon the recommendation of the Superintendent of Schools, will the Board of Education, approve the following civil service appointments, in accordance with the salary schedule in effect?

<u>Name</u>	<u>Position</u>	<u>Appointment</u>	<u>Step</u>	<u>Rate</u>	<u>School</u>	<u>Effective Date</u>
Colleen Manta	Teacher Aide,	Probationary	Step 1	12,083	SAS	10/27/09
Shazma Sadozai	School Monitor	Part Time	Step 1	\$11.62 per hr	CSA	10/27/09
Leonardo Arias	Cleaner, P/T	Part Time	Step 1	11.62 per hr	WAKC	10/27/09
Michelle Vitalo*	School Nurse	Probationary	Step 1	40,347	FST	10/27/09

* Pending Civil Service Certification

B. Forest Road School Student Council Recycling Project

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve a recycling program with Royal Waste Services Inc. at the Forest Road School?

C. Donation – Target – Take Charge of Education

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the receipt and expenditures of \$143.26, as delineated in the attached, in the general fund? Please note that the general fund budget would be increased by said amount.

D. BOCES Letter of Intent - Increase

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve an increase in the 2009-2010 Nassau BOCES Letter of Intent, in the not-to-exceed amount of \$570, to enable the district’s music teachers to participate in professional development sponsored by the New York State Council of Administrators of Music Education (NYSCAME) on November 3, 2009?

VII. Business – New Business (continued)

E. Increase in Nassau BOCES Letter of Intent

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve an increase in the 2009-10 Nassau BOCES Letter of Intent in the not-to-exceed amount of \$14,515.20 for library online databases?

F. Increase in Nassau BOCES Letter of Intent

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve an increase in the 2009-10 Nassau BOCES Letter of Intent in the not-to-exceed amount of \$1,297 Assessment and Data Reports?

G. Purchasing Guidelines

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the attached 2009-10 purchasing guidelines?

H. Special Counsel

Resolved that the Board of Education of the Valley Stream 30 Union Free School District hereby appoints the law firm of Donoghue, Thomas, Auslander & Drohan, LLP to act as Special Counsel to the Board of Education consistent with the terms of the fee proposal from said law firm dated 10/23/09 and hereby authorizes the President of the Board to execute the aforementioned fee proposal?

I. Consultant Services

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the attached proposal from the school architect for the purposes of an exterior wall investigation at the Shaw Ave. School?

J. Playground Surface Repairs

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve playground surface repairs at the Clear Stream Ave., Forest Rd. and Shaw Ave. Schools in accordance with Greg Abbate's memo dated 09/15/09? (Please note that these are estimated costs.)

K. Internal Audit Reports

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the 2008-09 internal auditor (Nawrocki Smith) reports?

L. Management Representation Letter

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the attached management representation letter for fiscal year ending June 30, 2009 and retroactively authorize the Superintendent of Schools and Assistant Superintendent for Business to execute such?

M. Management Letter, Audit Opinion and Financial Statements 2008-09

Will the Board of Education accept and approve the management letter, audit opinion and financial statements for fiscal year ending June 30, 2009? Please note that the management letter and audit opinion are prepared by Coughlin Foundotos Cullen & Danowski (external auditor) while the financial statements are prepared by The Galamery Co. with assistance from the business office. (These reports are on file in the business office.)

VII. Business – New Business (continued)

N. Amendment of Resolution

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the amendment of resolution (VII.b, August 24, 2009) to read Step 3 for both Donna Blenk and Rose Kelly?

O. Tuition Agreement

Upon the recommendation of the Superintendent of Schools will the Board of Education accept and approve the attached special education services tuition agreement with Uniondale Public Schools, for the 2009-10 school year

VIII. Finance – New Business

A. Treasurer's Reports

Upon the recommendation of the Superintendent of Schools will the Board of Education accept and approve the attached Treasurer's Reports for the month ending September 2009?

B. Revenue & Expenditure Reports 2009-10

Upon the recommendation of the Superintendent of Schools will the Board of Education accept and approve the 2009-10 Revenue and Expenditure Reports (both through September 30, 2009) that are attached?

C. Transfers Between Accounts (2009-10)

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the transfers between accounts for the 2009-10 school year as delineated in the attached sheet?

D. Claims Auditor Findings

Upon the recommendation of the Superintendent of Schools will the Board of Education adopt the internal claim audit finding of R. S. Abrams for their September 22 and October 5, 2009 visits. Please note that 345 items were reviewed and there were 3 non-conformances (99.1% in conformance)? Please see the attached documents.

E. Special State Legislative Grant

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the receipt and expenditures of the special state legislative grant in the amount \$50,000, in accordance with the attached document? Please note that the general fund budget will be increased by said amount.

IX. Items of Information

A. Buildings & Grounds

The Maintenance Report for the month of October 2009 is attached.
The Vandalism Report for the month of October 2009 is attached.

X. Old Business

XI. Public Comment